



Volunteer Library Assistant

World Hunger Relief Mission Statement

World Hunger Relief, Inc. is a Christian organization committed to the alleviation of hunger around the world. God calls us to:

- Train individuals in holistic ministry that equips them to work with communities in developing sustainable farming techniques
- Educate those with an economic abundance on methods of conserving and sharing resources
- Participate in local and international sustainable development programs

Our activities include a 12-month agriculture missions internship, local education and outreach, and direct international assistance. Our 40-acre facility is operated as a working farm, generating produce for consumption and sale, and provides a real-world setting for training activities.

Job Description

The Volunteer Librarian is responsible for assisting the Education Director in management of the WHRI library. Must be available for 2-5 hours a week – the day and time is flexible as long as the duties can be performed on a consistent basis.

Specific Duties Include:

- Assist in the ordering and processing of new books and other resources
 - Resources include: books, magazines, DVD's, VHS, and CD's
- Entering new books into the catalog
- Weekly shelving of all new and returned books
- Updating the library catalog system and overall improving library organization

Qualifications of The Ideal Candidate

- A desire to support the mission of WHRI
- Solid organizational skills and dependable
- Basic computer and typing skills for library catalog software
- Willingness to learn

To Apply:

Contact
Matt Hess
matt@worldhungerrelief.org
254-799-5611
P.O. Box 639
Elm Mott, TX 76640